



## Inspired Teaching Demonstration School

### **ITDS Open Meetings Act Policy Statement**

As with every public charter school in the District of Columbia, Inspired Teaching Demonstration School is an independent nonprofit organization governed by a board of directors. Our board values openness and transparency. We have prepared this Policy Statement to make our community aware of how our board's practices comport with the District's Open Meetings Act.

The ITDS board of directors meets for regular meetings on a calendar that the board establishes at the beginning of every school year. Special meetings, if necessary, may be called by the president or by one third of the directors. The school holds six regular board meetings during the school year and all regular and special meetings of the board are open to the public for observation. The board commits to hold a public comment period in at least one regular meeting during SY20-21.

When a majority of the board convenes, a quorum is established and these meetings are open to the public. From time to time, upon a vote by a majority of directors present, the board may vote to enter a closed session to discuss certain topics where confidentiality is protected by the Open Meetings Act. Outside of open board meetings members also meet in committees, which may make recommendations or propose resolutions for consideration at a subsequent meeting of the full board.

Notices of board meetings, including their date, time, location, planned agenda, and closed statement notice, are posted both in the school's main lobby and on the "transparency" section of the school's website at least two business days in advance of every meeting. The annual board meeting schedule is also posted to the school's website at the beginning of the school year. Board meetings may also be announced to families and staff via newsletters and at Inspired Family Association meetings. Notices for closed meetings, or portions thereof, include the reasons for closure and a description of the matters to be discussed.

Electronic recordings of board meetings are made available to the public within seven days of the meeting. Meeting minutes, or a transcript of the meeting, are also made available to the public within 30 days of the meeting. These materials can also be found on the "transparency" section of the school's website.

Any questions about this policy should be directed to the ITDS board chair by email: [boardchair@inspiredteachingschool.org](mailto:boardchair@inspiredteachingschool.org).